



Embassy of Italy in Khartoum



Cooperazione Italiana
allo Sviluppo
Ministero degli Affari Esteri
e della Cooperazione Internazionale

““Improve the health status of vulnerable populations in East Sudan” - IHSVP”

Program funded by the European Union and implemented by the Italian Ministry of Foreign Affairs and International Cooperation

Delegation Agreement no. FED/ 2014/ 348-667

PROFESSIONAL VACANCY ANNOUNCEMENT NO. IHSVP 05/2017

COMMUNICATION OFFICER

In accordance with the Italian Decree 165/2001 art. 7 co.6, the Italian Embassy in Sudan assisted by the Sudan - Office of the Italian Agency for Development Cooperation, intends to recruit a Communication Officer in the framework of the “Improve the health status of vulnerable populations in East Sudan” - IHSVP (hereafter referred to as “the Program”), financed by the European Union and implemented by the Italian Ministry of Foreign Affairs and International Cooperation.

The contract will be for 3 months.

PROGRAM DESCRIPTION

The Program is meant as a component of the SHSS EU Program and to be complementary and synergic to “Promoting Qualitative Health Services in Eastern Sudan” – PQHS - program, started on 2014. IHSVP main scope is: strengthening local capacities for an effective delivery of basic health services (PHC) with special focus on MCH in the target three Eastern Sudan States (Gedaref, Kassala, Red Sea), improving their quality and increasing their rate of utilization; improving, at community level, the access to safe and potable water sources, the environmental sanitation and hygiene facilities.

Expected start of employment: at the end of the selection process.

Duty station: Khartoum, with expected duty travels in the areas of intervention.

Remuneration: Euro 5.080 month/gross.

1. KEY FUNCTIONS

The Communication Officer will ensure maximum visibility of EU-funded programs through the most appropriate modalities (publications and other promotional materials, website, social media, etc.), in collaboration with the communications offices of the Delegation of the European Union in Sudan and according to the European Union guidelines.

In particular, the Communication Officer will be directly responsible to:

- Define the communication and visibility plan for the action
- Ensure the timely implementation of the activities set in the visibility plan for the action
- Support the development and implementation of a coordinated communication and visibility strategy of the Italian Cooperation in Sudan in collaboration with AICS and all operational departments (health, rural development, emergency etc.).
- Update and manage official web site and social profiles.
- Oversight press releases, newsletters, leaflets, brochures and other publications in Italian, English and Arabic (with support of the National Assistant communication).
- Be responsible for any visibility materials and documents and oversight/ensure that all activities fulfil visibility requirements as for EU policy and visibility plan.
- Organize visibility and promotion Program events: inaugurations, ceremonies, congress and official visits.
- Coordinate relations with Sudan national and Italian press.
- Manage and update the media archive (photo and video).
- Provide information, articles, press contribution to DGCS-AICS Head Quarters for Bulletin of the Italian Cooperation, or for other purposes and communication projects.
- Contribute to the management of the flow of information within counterparts, beneficiaries and stakeholders/partners (UN agencies, NGOs, Italian and other international donors).
- Propose modalities and innovative tools to improve awareness and visibility of program initiatives.

2. REQUIREMENTS

Education:

University degree (level 7 European Qualification Framework EQF) in Communication or other close fields of studies (level 7 European Qualification Framework EQF).

The candidates can avail themselves of the equivalences for the admission to public competition, published on the web-site of the Ministry of the Education, University and Research www.miur.it.

Other degrees/diplomas (level 6/5 European Qualification Framework EQF) will be considered when matched with highly qualified professional experience in the sector of intervention.

Language:

English both written and spoken (C1 European level).

Italian, if not mother tongue, at C1 European level both written and spoken.

Experience and competencies:

- Minimum 1 year of relevant professional experience as communication / visibility officers with international organizations and/or governmental and non-governmental bodies.
- Documented at least 3 year professional experience in communication, printing, publishing activities.
- Excellent knowledge of the main computer software, particularly Microsoft office and graphics and photo editing tools.
- Familiarity and experience gained in the use of tools for managing and updating web content and social media.
- Experience in fieldwork, including interaction with rural communities and local authorities.
- Being immediately available to hold the appointment

The following **preferred requirements** will also be taken into consideration:

- Familiarity with operating procedures and communication/visibility policy of the Italian Cooperation.
- Knowledge of visibility and communication EU rules and policy.
- Post-graduation degrees (Master-Doctorate)
- Experience in health programs main domains and topics.
- Previous experience in the Country/Region indicated in this vacancy.

1. EVALUATION OF APPLICATIONS

The selection will be conducted by an Evaluation Commission nominated by the Ambassador according to the following criteria:

Education, experience, competencies and preferred requirements (Max 70 points)

Verification of the possession of the essential and preferred requirements according to the documentation presented by the candidate, with particular reference to the academic titles obtained and the professional experience gained.

Candidates scoring at least 55 points will be included in the shortlist and will be invited for an interview.

Interview (Max 30 points)

The interview will be carried out through audio/video connection (e.g. Skype), or at the premises of Embassy in Khartoum

No reimbursement will be granted to those travelling to Khartoum for the interview.

Candidates scoring at least 79 points at the end of the process will be included in a final list of endorsed candidates valid till the end of the program.

Youngest candidates will be preferred in case of a final equal score.

2. HOW TO APPLY

The submission of the application duly signed should indicate the number of the vacancy announcement. The application shall be written in English and include a Legally Binding Statement (according to art. 46 of Italian D.P.R. 28.12.2000 n. 445), indicating:

- a. Surname, name, date and place of birth.
- b. Residence.
- c. Citizenship.
- d. Only for Italian citizen, specify the name of the municipality where the applicant is registered for the electoral roll.
- e. Absence of conviction for any criminal offence or of any criminal process pending.
- f. No involvement in current legal or penal action for crimes against Public Administration.
- g. Studies certificates indicating the dates of issue and the names of Academic Institutions.
- h. Fully possession of political and civil rights.
- i. Not having being dismissed for fault from employment by a Public Administration office.

Any false declaration will incur penal sanctions according to article 76 of Italian D.P.R. 28.12.2000, n. 445.

The application shall also include:

- Motivation letter in English
- Copy of valid Passport.
- Curriculum vitae in English (Europass format).
- A declaration to be immediately available to hold the appointment

The applicant should also provide a telephone number and an email address for communications. The applicant must communicate any changes occurring after the submission of the application for this vacancy. The signed application and all attachments should be received before 12:00 (Central European time) on the 20th March 2017 at the following email address: recruitment@coopitsudan.org.

We encourage applicants to submit the application well before the deadline date. The subject of the email must contain the vacancy announcement number.

EXCLUSION FROM SELECTION PROCEDURES

Applications containing the following defects will not be considered:

- a) Applications made without having all requirements described in this announcement
- b) Application not signed
- c) Application received after the deadline stated in this announcement

RESULTS OF THE SELECTION

The short-listed candidates will be informed of the results of the selection process.

PROTECTION OF PRIVACY

The candidates will give their unambiguous consent to the use of their personal data for the purpose of this selection process (Italian D. Lgs. 196/2003).

PROTECTION CLAUSE

At any stage of the selection process the Italian Embassy in Khartoum has the right at its own complete discretion to terminate the recruitment process.

Khartoum, 05/03/2017




The Ambassador
Fabrizio Lobasso