



*Agenzia Italiana per la Cooperazione allo Sviluppo
Khartoum*

“TADMEEN – Social Inclusion, Human Capital development and Protection of Vulnerable Groups within Migrants, Refugees and Host Communities”

PROFESSIONAL VACANCY ANNOUNCEMENT NO.PO/TDM/KHT/2/18

**SOCIAL INCLUSION PROJECT OFFICER
(National Position)**

PROGRAM DESCRIPTION

The initiative aims to promote the social inclusion and development of human capital of marginalized and vulnerable groups within migrant and hosting communities in the States of Khartoum and Red Sea in Sudan. Hence, the program will focus on the promotion of human rights, socio-economic empowerment and equal access to public services of children at risk, women in difficulty and persons with disabilities by increasing their resilience through activities of poverty reduction.

Expected start of employment: at the end of the selection process.

Contract duration: 12 months, with 3 months' probation period.

Duty station: Khartoum.

Remuneration: Euro 900 month/ gross.

1. KEY FUNCTIONS

The Project Officer will:

a) *As to the child protection sector*

Within the agreed deadlines:

- Review the institutional framework concerning the promotion of rights of children and follow any update concerning policies.
- Participate to the coordination mechanism of donors' action in the child protection mechanism at the Federal level.
- Support the process of elaboration and implementation of the National Strategy on Street Children.
- Support the coordination of the technical assistance and the capacity building activities to the National Council for Children Welfare.

- Support the process of adaptation and dissemination of the National Strategy on Child Protection at the Khartoum State level.
- Identify, plan and supervise the social integration programs/activities targeting street-children.

b) *As to the disability sector*

Within the agreed deadlines:

- Review the institutional framework concerning the promotion of rights of persons with disabilities and follow any update concerning policies.
- Support the coordination of the technical assistance and the capacity building activities to the National Council for Persons with Disabilities.
- Plan the capacity building program aiming at strengthening DPOs and the CSOs standing for the rights of persons with disabilities.
- Supervise the activities of school inclusion of children with disabilities.
- Supervise socio-education activities targeting abandoned children with disabilities housed in orphanages.
- Coordinate the vocational training programs for persons with disabilities.

c) *As to the overall job*

- Coordinate the social inclusion component with the other components of the program (gender equality and women's empowerment).
- Facilitate relations and information sharing with institutional counterparts.
- Share the methodology, relevant steps, problems and solutions found with the program coordinators.
- Provide punctual written reports in English, according to the reporting timeframe established by the Program Coordinators.
- Promote the program at all levels and suggest ways to increase its visibility.
- Perform any other task required by the project office.

2. REQUIREMENTS

Essentials Requirements:

- Master's degree in social sciences, economy or development related studies;
- Excellent knowledge of Arabic language (written and spoken);
- Excellent knowledge of English language (written and spoken);
- At least 5 year experience in activities related to social inclusion sector;
- At least 3 year experience in strengthening CSOs and local NGOs;
- At least 3 year experience in human development activities and/or income generating activities;
- Good knowledge of main software tools (Microsoft Office above all);

Preferential requirements:

- Trainings on topics related to the required mansions;
- Previous work experiences with National Institutions in charge of child protection and/or protection of the rights of persons with disabilities;
- Previous experiences at International Agencies / INGOs;

3. EVALUATION OF APPLICATIONS

The selection will be conducted by an Evaluation Commission nominated by the Head of Office in Khartoum according to the following criteria:

Education, experience, competencies and preferred requirements (Max 70 points)

Verification of the possession of the essential and preferred requirements according to the documentation presented by the candidate, with particular reference to the academic titles obtained and the professional experience gained.

Interview (Max 30 points)

The interview will be carried out in person at the premises AICS Office in Khartoum or through audio/video connection (e.g. Skype).

No reimbursement will be granted to those travelling to Khartoum for the interview.

4. HOW TO APPLY

The submission of the application duly signed should indicate the number of the vacancy announcement. The application shall be written in English and include:

1. Curriculum vitae in English.
2. Motivation letter in English.
3. Copy of the Academic Certificate in English.

4. Copy of valid Passport/ID Card.

The applicant should also provide a telephone number and an email address for communications. The applicant must communicate any changes occurring after the submission of the application for this vacancy. The application and all attachments should be received before 12:00 (UTC +2) on the **18th February 2017** with the following modalities:

1. Via e-mail at: recruitment.aics@coopitsudan.org mentioning in the subject the vacancy number: **NO.PO/TDM/KHT/2/18**.
2. In closed envelope to: **Italian Agency for Development Cooperation, Al Amarat, street 33, Khartoum;** Please mark the outside of the envelope with "PROFESSIONAL VACANCY ANNOUNCEMENT NO.PO/TDM/KHT/2/18 - SOCIAL INCLUSION PROJECT OFFICER.".

5. EXCLUSION FROM SELECTION PROCEDURES

Applications containing the following defects will not be considered:

- a) Applications made without having all requirements described in this announcement.
- b) Application received after the deadline stated in this announcement.

6. RESULTS OF THE SELECTION

Only the short-listed candidates will be informed of the results of the selection process.

7. PROTECTION CLAUSE

At any stage of the selection process the Italian Agency for Development and Cooperation in Khartoum, has the right at its own complete discretion to terminate the recruitment process.

Khartoum, January 31th 2018

