



*Agenzia Italiana per la Cooperazione allo Sviluppo  
Khartoum*

**“TADMEEN – Social Inclusion, Human Capital Development and Protection of Vulnerable Groups within Migrants, Refugees and Host Communities”**

**PROFESSIONAL VACANCY ANNOUNCEMENT NO.PO/TDM/KHT/1/18**

**GENDER EQUALITY AND WOMEN’S EMPOWERMENT PROJECT OFFICER  
(National Position)**

**PROGRAM DESCRIPTION**

The initiative aims to promote the social inclusion and development of human capital of marginalized and vulnerable groups within migrant and hosting communities in the States of Khartoum and Red Sea in Sudan. Hence, the program will focus on the promotion of human rights, socio-economic empowerment and equal access to public services of children at risk, women in difficulty and persons with disabilities by increasing their resilience through activities of poverty reduction.

**Expected start of employment:** at the end of the selection process.

**Contract duration:** 12 months, with 3 months probatory period.

**Duty station:** Khartoum.

**Remuneration:** Euro 900 month/ gross.

**1. KEY FUNCTIONS**

The Project Officer will:

**a) *As to technical assistance to the Ministry of Welfare and Social Security***

Within the agreed deadlines:

- Review the institutional framework concerning the promotion and protection of women’s rights
- Support the process of elaboration and implementation of the Gender Equality and Women’s Empowerment National Strategy
- Support the process of elaboration and implementation of the Women’s in Agriculture National Strategy
- Participate to the coordination mechanism of donors’ actions in the gender sector at national level

- Coordinate the capacity building activities to introduce good practices in the sector of social inclusion, particularly in the promotion of rights of women in difficult situations (survivors of GBV, women with disabilities, ...)

**b) *As to the promotion of gender equality and women's empowerment***

Within the agreed deadlines:

- Plan the capacity building program aiming at strengthening the CSOs and Unions standing for women's rights
- Coordinate the activities of promotion of women's leadership and political participation
- Plan and coordinate the vocational training and business development activities in support to entrepreneur women
- Coordinate the activities promoting women's sexual and reproductive health and rights (SRHR)
- Supervise the creation and activation of programs for the prevention/detection of GBV and the protection of survivors

**c) *As to the overall job***

- Coordinate the gender component with the other components of the program (child protection, disability)
- Facilitate relations and information sharing with institutional counterparts
- Share the methodology, relevant steps, problems and solutions found with the Program Coordinators
- Provide punctual written reports in English, according to the reporting timeframe established by the Program Coordinators
- Promote the program at all levels and suggest ways to increase its visibility
- Perform any other task required by the project office

## **2. REQUIREMENTS**

### **Essential Requirements:**

- Master's degree in social sciences, economy or development related studies;
- Excellent knowledge of Arabic language (written and spoken);
- Excellent knowledge of English language (written and spoken);
- At least 5 year experience in projects related to social inclusion and women's empowerment/ promotion of women's rights/prevention and elimination of GBV;
- At least 3 year experience in strengthening CSOs and local NGOs active in the promotion of gender equality;
- At least 3 year experience in human development activities and/or income generating activities;
- Good knowledge of main software tools (Microsoft Office above all);

**Preferential requirements:**

- Trainings on topics related to the required mansions;
- Previous work experiences with national institutions in charge of gender equality and women's empowerment;
- Previous experiences at International Agencies / INGOs;

**3. EVALUATION OF APPLICATIONS**

The selection will be conducted by an Evaluation Commission nominated by the Head of Office in Khartoum according to the following criteria:

**Education, experience, competencies and preferred requirements (Max 70 points)**

Verification of the possession of the essential and preferred requirements according to the documentation presented by the candidate, with particular reference to the academic titles obtained and the professional experience gained.

**Interview (Max 30 points)**

The interview will be carried out in person at the premises AICS Office in Khartoum or through audio/video connection (e.g. Skype).

**4. HOW TO APPLY**

The submission of the application duly signed should indicate the number of the vacancy announcement. The application shall be written in English and include:

1. Curriculum vitae in English.
2. Motivation letter in English.
3. Copy of the Academic Certificate in English.
4. Copy of valid Passport/ID Card.

The applicant should also provide a telephone number and an email address for communications. The applicant must communicate any changes occurring after the submission of the application for this vacancy. The application and all attachments should be received before 12:00 (UTC +2) on the **18<sup>th</sup> February 2018** with the following modalities:

1. Via e-mail at: [recruitment.aics@coopitsudan.org](mailto:recruitment.aics@coopitsudan.org) mentioning in the subject the vacancy number: **NO.PO/TDM/KHT/1/18.**
2. In closed envelope to: **Italian Agency for Development Cooperation, Al Amarat, street 33, Khartoum;**  
Please mark the outside of the envelope with “PROFESSIONAL VACANCY ANNOUNCEMENT  
NO.PO/TDM/KHT/1/18 – GENDER EQUALITY AND WOMEN’S EMPOWERMENT PROJECT OFFICER.”.

## **5. EXCLUSION FROM SELECTION PROCEDURES**

Applications containing the following defects will not be considered:

- a) Applications made without having all requirements described in this announcement.
- b) Application received after the deadline stated in this announcement.

## **6. RESULTS OF THE SELECTION**

Only the short-listed candidates will be informed of the results of the selection process.

## **7. PROTECTION CLAUSE**

At any stage of the selection process the Italian Agency for Development and Cooperation in Khartoum, has the right at its own complete discretion to terminate the recruitment process.

Khartoum, January 31<sup>st</sup> 2018

Head of Khartoum Office

Vincenzo Racalbuto

