



Support Migrants and Host Communities in
improving access to Safe Water and Sanitation
BAC Reference: T05-EUTF-HOA-SDN-11-01
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'Support Migrants and Host Communities in improving access to Safe Water and Sanitation'

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Italian Agency for Development and Cooperation
Delegation Agreement no. T05-EUTF-HOA-SDN-11-01*

PROFESSIONAL VACANCY ANNOUNCEMENT NO. SDN11/06/2019

PROGRAM TECHNICAL COORDINATOR

The Italian Agency for Development Cooperation (AICS) – Khartoum Office intends to recruit a **Program Technical Coordinator** in the framework of the project "Support Migrants and Host Communities in improving access to Safe Water and Sanitation" EUTF SDN 11 (hereafter referred to as "the Program"), financed by the European Union and implemented by the Italian Agency for Development Cooperation (AICS).

The contract duration will be from the conclusion of the selection procedure up to the actual end of the Program (30.06.2020), including two-months of probation period.

The contract is renewable subject to Program's needs, availability of funds and satisfactory performance.

PROGRAMS DESCRIPTION

The Program is based on **EU Trust Fund objectives**.

Main scope of the **SDN11** initiative is to improve access to water sources - for human and livestock – to sanitation and hygiene services for host communities, migrants, refugees and IDP's in Kassala (Girba Locality) and Gedaref (AlFashega and Basonda Localities).

The most crucial intervention areas are:

- 1) Improving water sources and sanitation facilities in favour of host communities:
 - rehabilitation/construction water sources for human and agricultural/livestock use;
 - support waste management and disposal, especially in Girba Town;
- 2) Providing latrines to schools and health facilities;
- 3) Providing capacity building to local authorities to administer/manage water systems
- 4) Promoting hygiene and sanitation practices at community level.

Expected start of employment: 20.01.2020, if the selection process is completed

Duty station: Khartoum with frequent duty travels in the areas of intervention (States of Kassala and Gedaref).

Remuneration: maximum Euro 7.000,00 gross/monthly and other benefits, depending on the level of experience of the selected candidate and in accordance with the Italian Agency for Development Cooperation terms of employment and salary scale for international staff working in overseas offices.

1. KEY FUNCTIONS

The Program Technical Coordinator provides support in the implementation of the Action to the Head of AICS Office in Sudan, who is the direct supervisor. She/he will carry out her/his duties and responsibilities in close coordination with AICS Operational Verifier. The Program Technical Coordinator is the technical manager for the implementation of the Action (ANNEX I) and she/he manages and coordinates the Program Management Unit (PMU) in order to carry out the planned activities and achieve the expected results.

In particular, the Program Technical Coordinator will be directly responsible to:

- Liaise with EU Delegation regarding the implementation of the Action, in collaboration with AICS Khartoum and AICS Rome;
- Prepare the terms of reference (ToR) for the selection of technical experts for long and short missions;
- Formulate / implement the General Operational Plan of the program in close coordination with the Program Management Unit, in particular with the Program Legal/Administrative/Financial Manager and under the supervision of AICS Khartoum Head of Office;
- Manage, in coordination with the Program Legal/Administrative/Financial Manager, the Budget of the Action following AICS Head of Office instructions and under the supervision of AICS Khartoum administrative Office;
- Prepare technical specifications of tenders and calls for proposal for services, works and supplies contracts in coordination with the Program Legal/Administrative/Financial Manager and Procurement officer;
- Initiate technical activities as Operational Initiator;
- Coordinate technical assistance activities (ie. capacity building at community and institutional levels based on the analysis of national counterparties);
- Monitor the technical and financial implementation of the awarded contracts;
- Ensure the timely preparation of all technical reports (Annuals and final reports to be submitted to the EU Delegation), in close collaboration with the legal / administrative / financial Manager for the financial component;
- Provide technical assistance during appraisal missions of external evaluators and of EU Commission representatives;
- Provide assistance during internal and external Audits;
- Promote communication and visibility activities, according to EU and AICS guidelines and the Agreement's Communication Plan, under the supervision of AICS Khartoum Head of Office (ie. Media relations, organization of events and EU Delegation and / or other institutional visits);
- Ensure coordination and synergies with all other Humanitarian and Development initiatives implemented by AICS and provide expertise for highest impact and results;
- Perform any other activity required for the correct implementation of the Program.

2. REQUIREMENTS

Essential requirements

I. Education:

- a. University degree (level 7 European Qualification Framework EQF) in WASH related studies (engineering, public health, geology, Water and Sanitation etc.).

The candidates can avail themselves of the equivalences for the admission to public competition, published on the web-site of the Ministry of the Education, University and Research www.miur.it.

Other degrees/diplomas (level 6 European Qualification Framework EQF) will be considered when matched with qualified professional experience in the sector of intervention.

II. Language:

- b. English both written and spoken: C1 European level.

- c. Italian, if not mother tongue, both written and spoken: C1 European level.

II. Experience and competencies:

- d. Minimum 3 years' post-graduate progressive experience in the WASH sector.
- e. Minimum 2 years' previous experience as Program Coordinator in WASH Programs/Public Health Programs with managerial and coordination responsibilities.
- f. Computer literacy (MS Office packages, spread sheets, Email/Outlook and internet).
- g. excellent intercultural communication skills

The following **preferred requirements** will also be taken into consideration:

- Post-graduation degrees (Master/Specialization-Doctorate) in WASH subject relevant for the intervention;
- Excellent knowledge of program cycle management;
- Knowledge of AICS and EU procurement procedures (PRAG);
- knowledge of Arabic (basic);
- Previous experience in the Region;
- Being immediately available to hold the appointment.

3. EVALUATION OF APPLICATIONS

The selection will be conducted by an Evaluation Commission, appointed by the AICS Head of Office, according to the following criteria:

Education, experience, competencies and preferred requirements (Max 70 points)

Verification of the possession of the essential and preferred requirements according to the documentation submitted by the candidate, with reference to academic titles and professional experience.

Candidates scoring **at least 40 points** will be included in the shortlist and will be invited for an interview.

Interview (Max 30 points)

The interview will be carried out through audio/video connection (e.g. Skype), or at the premises of the Italian Agency for Development Cooperation in Khartoum.

English competencies, communication skills and PRAG knowledge will be verified during the interview.

No reimbursement will be granted to those travelling to Khartoum for the interview.

Candidates scoring at least 60 points at the end of the process will be included in a final list of endorsed candidates valid till the end of the program.

Youngest candidates will be preferred in case of a final equal score.

4. HOW TO APPLY

The submission of the application, duly signed, should indicate the number of the vacancy announcement. The application shall be written in English and include the attached form Legally Binding Statement (according to art. 46 of Italian D.P.R. 28.12.2000 n. 445), indicating:

- a. Surname, name, date, and place of birth.
- b. Residence.
- c. Citizenship.

- d. Only for Italian citizen, specify the name of the municipality where the applicant is registered for the electoral roll.
- e. Absence of conviction for any criminal offence or of any criminal process pending.
- f. No involvement in current legal or penal action for crimes against Public Administration.
- g. Studies certificates indicating the dates of issue and the names of Academic Institutions.
- h. Fully possession of political and civil rights.
- i. Not having been dismissed for fault from employment by a Public Administration office.
- m. Statement of Fitness for Work

Any false declaration will incur penal sanctions according to article 76 of Italian D.P.R. 28.12.2000, n. 445.

The application shall also include:

- 1. Signed motivation letter in English.
- 2. Copy of valid Passport.
- 3. Signed Curriculum vitae and language passport in English (Europass format).
- 4. Signed declaration to be immediately available to hold the appointment

The applicant should also provide a telephone number and an email address for communications. The applicant must communicate any changes occurring after the submission of the application for this vacancy. The signed application and all attachments should be received **before 12:00 (Central European time) on the 20th of November 2019** at the following email address: recruitment.sudan@aics.gov.it.

We encourage applicants to submit the application well before the deadline date. The subject of the email **must** contain the vacancy announcement number: **SDN11/06/2019**.

5. EXCLUSION FROM SELECTION PROCEDURES

Applications containing the following defects will not be considered:

- i. Application without all documents listed at point 4. of this announcement;
- ii. Applications without essential requirements a, b, c, d, e, f, g at point 2. of this announcement;
- iii. Application not signed;
- iv. Application received after the deadline stated in this announcement.

6. RESULTS OF THE SELECTION

Only short-listed candidates will be informed of the results of the selection process.

7. PROTECTION OF PRIVACY

The candidates will give their consent to the use of their personal data for this selection process (GDPR 2016/679; Italian D.Lgs 196/2003 – for the parts compatible or not regulated by the European Regulation; Italian D.Lgs 101/2018).

8. PROTECTION CLAUSE

At any stage of the selection process, the Italian Cooperation Agency in Khartoum has the right at its own complete discretion to terminate the recruitment process.

Khartoum, October 31st 2019



AICS Khartoum Head of Office
Vincenzo Racalbuto