



Support Migrants and Host Communities in
improving access to Safe Water and Sanitation
ABAC Reference: T05-EUTF-HOA-SDN-11-01

JOB ANNOUNCEMENT WASH Field Officer

Ref: **SDN11/07/19**

The Italian Agency for Development and Cooperation (AICS) in Sudan, in the framework of the program “Support Migrants and Host Communities in Improving access to Safe Water and Sanitation”, financed by the European Union, promotes a selection for the above-mentioned position.

<i>Brief description</i>	The WASH Field Officer supports and assists the Program Technical Coordinator in both the implementation and supervision of the program activities.
<i>Duty station</i>	Kassala and areas of intervention (Gedaref)
<i>Contract duration</i>	From the signature until 30.06.2020, including 3 months' probation period. The duration of the contract can be extended (if the EU Delegation Agreement allows it).
<i>Salary</i>	870 monthly/gross
<i>Expected Contract start</i>	January 2020
<i>Deadline for application</i>	12:00 (GMT +2) on the 3rd of December 2019

1 PROGRAMS DESCRIPTION

The Program is based on EU Trust Fund objectives.

Main scope of the SDN11 initiative is to improve access to water sources - for human and livestock – to sanitation and hygiene services for host communities, migrants, refugees and IDP's in Kassala (Girba Locality) and Gedaref (AlFashega and Basonda Localities).

The most crucial intervention areas are:

- 1) Improving water sources and sanitation facilities in favour of host communities:
 - rehabilitation/construction water sources for human and agricultural/livestock use;
 - support waste management and disposal, especially in Girba Town;
- 2) Providing latrines to schools and health facilities;
- 3) Providing capacity building to local authorities to administer/manage water systems
- 4) Promoting hygiene and sanitation practices at community level.

2 MAIN DUTIES AND RESPONSABILITIES

Under the supervision of the Program Technical Coordinator or anybody appointed by him/her, the consultant shall:

- Visit beneficiaries of the project– along with the Program Technical Coordinator – in order to assess major constraints affecting water supply, environmental health/sanitation and waste disposal;
- Establish a comprehensive support for local authorities as well as the participation of the community in all the activities which will be implemented. Organize meetings with stakeholders and beneficiaries before implementing the project;

- Facilitate the identification and training of personnel (preferably with technical background) to run and maintain the water systems and sanitation facilities;
- Identify misuse or potential risk of malfunctioning of the WASH systems and promptly inform the relevant technician;
- Coordinate with MoH and MoE for sanitation/environmental health awareness, education and sensitization activities;
- Supervise and monitor the development of reporting systems for data collection (qualitative and quantitative), analysis and follow-up; feedback to relevant staff, partners and other agencies.
- Development of sample BoQs for proposed infrastructure (knowledge of drilling of bore-holes, water system, latrines) to ensure budgeting is based on the need;
- Ensure WASH and Infrastructure projects are implemented in line with donor requirements and in accordance with EU, AICS and Country standards;
- Supervise the civil works for water supply systems in schools and health facilities (to be rehabilitated and to be constructed). In particular, he/ she will:
 - Carry out Periodical Site Supervision visits and Work Direction;
 - Supervise and validate the Preliminary as well as Final Acceptance Certificates upon Preliminary and Final Acceptance Test (hand over procedures)
- Support the Program Technical Coordinator in writing technical reports and minutes;
- Carry out any other tasks requested by the Program Technical Coordinator or any person appointed by him/her.

3 TECHNICAL/ACADEMIC REQUIREMENTS

- Bachelor Degree in Civil Engineering, Architecture or related studies;
- Excellent Arabic (written and spoken);
- Fluent in English, both spoken and written;
- Excellent communications skills;
- Punctuality and total reliability.
- Degree in social science, water engineering, environmental health, water, and sanitation, or a related field;
- Knowledge of Microsoft programs, database, spread sheet;
- Proven leadership skills and ability to be trusted by local communities;
- Proven capacity and experience of interaction with Sudanese Authorities

4 PROFESSIONAL REQUIREMENTS

Essential requirements

- Minimum three (3) years of relevant experience in WASH sector or water engineering sector and significant project management experience;

- At least two (2) years of relevant experience in conducting capacity development in WASH at local level, community-based sanitation programs and survey design and, social research methods;
- Experience in water sanitation system design and implementation with emphasis to small, and medium water distribution system (water-yard up to small aqueducts);
- Experience organizing water distribution system management at local level (delineation of roles and duties, fee determination, and collection, plant maintenance, etc.);
- Knowledge of public health and community health methodologies and approaches;
- Experience in community WASH assessment, data collection, and analysis, ability to report and conduct proper statistical data collection on villages' population, water use, etc.;

Preferred requirements

- Previous experience working in the development projects with INGOs, UN agencies or International Development Agencies;
- Previous experience working in Eastern Sudan;
- Knowledge of AICS administrative procedures.

5 REPORTING

The appointed person shall prepare the following reports during his/her assignment

- Monthly report of all the activities carried out according to the agreed upon format

The reports shall be in English.

5. EVALUATION OF APPLICATIONS

The selection will be conducted by an Evaluation Commission nominated by the Head of Office in Khartoum according to the following criteria: Education, experience, competencies and preferred requirements (**Max 70 points**)

Verification of the possession of the essential and preferred requirements according to the documentation presented by the candidate, with reference to the academic titles obtained and the professional experience gained.

Interview (**Max 30 points**)

The interview will be carried out in person at the premises AICS Office in Khartoum or through audio/video connection (e.g. Skype).

No reimbursement will be granted to those traveling to Khartoum for the interview.

6. HOW TO APPLY

The applicants must submit a **written and signed declaration (Annex 1)** request to be admitted to the selection procedure. The **declaration** must state:

- Full name;
- Nationality and Residence;
- Absence of criminal convictions;
- Studies (place, school and date of issue);

- Clearance for duty;
- Valid Phone Number;
- Valid e-mail address;

The submission of the application has to indicate the number of the vacancy announcement **SDN11/07/19**. The applicant must attach to the application request the following **signed** documents:

- updated CV in English
- cover letter in English
- Academic level certificate in English
- valid phone number
- active email address
- copy of passport/ID-card

The deadline for the application submission is at 12.00 (GMT +2) on the **3rd of December 2019**. The applications received after the deadline will not be taken into consideration. It is kindly suggested to not submit an application in case the applicant doesn't fit with the essential requirements above mentioned.

The applications, mentioning the Vacancy Code, should be delivered/sent in a closed letter to **Italian Agency for Development and Cooperation Office, Al Amarat, street 33, Khartoum** or through e-mail at recruitment.sudan@aics.gov.it.

Khartoum, November 18th, 2019

AICS Khartoum Head of Office
Vincenzo Raccanaro



I, the undersigned _____

born in _____

on (dd/mm/yyyy) _____

_____ citizen

and resident in (city) _____ (address) _____ no. _____

hereby

STATE

that there are no criminal cases pending against me and/or am I presently subject to an investigation for a criminal offence in any country;

that I graduated from _____ University, with a Degree in _____;

that the I am fit for work;

that I can be contacted at the following phone no. _____ and email _____;

that the qualifications and diplomas duly possessed and listed in the annexed curriculum vitae, and all information herein provided, are true and accurate and that I am aware of the liabilities applied in case of false declarations.

Date _____

Signature _____