

**PROFESSIONAL VACANCY ANNOUNCEMENT No. 1 PROJECT OFFICER STATE  
ACTIVITIES RES-EAST/02/2021**

**PROJECT OFFICER STATE ACTIVITIES KASSALA – NATIONAL**

**Profile:** 1 Project Officer State Activities Kassala – National

**Program:** “RES-EAST – Strengthening the Resilience and Inclusive Sustainable Agriculture Development for the People of the Eastern States in Sudan”

**Applicable regulations:**

Resolution of the Joint Committee of 19 November 2019 n. 101 “Criteria and methods for the selection of personnel not belonging to the Public Administration to be hired with a fixed-term private law contract ruled by the local law with reference to article 11.1 c) AICS statute”.

The Italian Agency for Development Cooperation (AICS) – Khartoum office, intends to recruit 1 National State Coordinator for the local Activities in Red Sea State, in the framework of the Initiative AID 12130 “RES-EAST – Strengthening the Resilience and Inclusive Sustainable Agriculture Development for the People of the Eastern States in Sudan” (hereafter referred to as “the Program”), financed and executed by AICS Khartoum.

**PROGRAMME DESCRIPTION**

The Initiative takes place in the Eastern Sudan’s States characterized by low income level and articulates a strategy that fosters resilience starting from the communities dwelling within the irrigated arable lands (UNIDO component) up to reaching out the pastoralists communities inhabiting dryland at risk of marginalization (AICS direct implementation component). While the economic resilience benefits from improved and increased businesses opportunities, personal and community resilience refers to factors like food and water security, health and livelihood stability that eventually might link to the marketable value chain opportunities. The project seeks to contribute to the sustainable rural development of the communities more exposed to vulnerability in Eastern Sudan. The overall objective is to strengthen resilience capacities of agro-pastoral communities in Kassala and Red States, with inclusive rural policies, the creation of economic opportunities and support in tackling climate change related issues.

**TERMS OF REFERENCE**

**Professional position required:** Project Officer State Activities Kassala - National

**Duty stations:** Kassala, Kassala State, with possible missions to Red Sea and Khartoum States

**Duration:** 12 months including a three-month probation period, renewable up to the end of the project, with no derogations on duration terms either extension. Contract duration might be subject to project funds availability.

**Expected start of employment:** at the end of the selection process.

**Remuneration:** Euro 1300 gross month salary.

**Prohibition to engage in other activities:** The selected candidate must not be in a situation of conflict, even potential, of interests that undermine exercise of the functions, as provided for in Article 53 of Legislative Decree no. 165 of 2001, referred to in Law no. 190 of 2012 and by the Code of Ethics and Conduct of AICS. The contract implies an exclusivity clause and the employee won't be allowed to carry out any other business/activity that could be in conflict with duties and ToR during the contract period. The Administration reserves the right to verify, under penalty of exclusion and contract termination, the exclusivity clause compliance.

## 1. KEY FUNCTIONS

The candidate is requested to work under the supervision of the Program Management Unit in Khartoum, showing commitment and competence as a state coordinator for the project activities and overall implementation, reliability, ensuring punctuality and adherence to AICS internal regulations and rules of conduct.

In particular, the Coordinator will:

- Coordinate and manage all interventions/activities to strengthen resilience capacities in drought-affected areas and communities, managing of water resources and agro-pastoral development in Kassala State;
- Identify and coordinate capacity building activities to introduce good practices in the sector of resilience;
- Plan and coordinate all interventions/activities on resilience and rural development directed at vulnerable communities with specific focus on sustainable use of water resources for human use and livestock;
- Support technical, administrative and logistics procedures within the project;
- Ensure communication with offices in Khartoum and Red Sea;
- Support the general management of the Port Sudan State and operate upon request of the PMU in Khartoum.

## 2. REQUIREMENTS

### 2.1 Essential requirements:

- Age not exceeding (at the time of signing the contract) that required for retirement by local regulations (60 years);
- Bachelor degree in Agricultural/Environmental Studies, Economics, Political Science and/or Social Science. Alternatively, any other bachelor will be considered with relevant experience in the sector required;
- English both written and spoken B2 European Level
- Arabic, if not mother tongue C2 International Level

- At least 2-year experience in development cooperation programs with focus on Resilience, rural/Economic development, environment protection, strengthening CSOs and local NGOs active in the promotion of sustainable rural development in challenging socio-political environment
- Good knowledge of the main software tools (Microsoft Office);

## **2.2 Preferred requirements**

- Previous work experience in the duty station locality with local stakeholders in charge of rural development, resilience and climate change response, experience in economic development, experience in social inclusion.
- Previous experiences in AICS, International Agencies/INGOs;
- Knowledge of EU procurement procedures (PRAG)

Qualified women candidates are highly encouraged to apply.

Before submitting their application, candidates should assess whether they fulfil all the essential requirements specified in this vacancy notice. Start and end dates of all previous positions and indication on whether they were full- or part-time should be clearly stated in the curriculum vitae. Details of any professional experience, training, or studies must be provided in the application. Upon request, candidates must be able to provide supporting documentation clearly indicating the duration and nature of those experiences.

## **3. HOW TO APPLY**

The submission of the application, duly signed, should indicate the number of the vacancy announcement code. The application shall be written in English and include:

1. Legally Binding Statement (according to art. 46 of Italian D.P.R. 28.12.2000 n. 445), as per the attached template, declaring:

- a) Surname, name, date and place of birth;
- b) Residence;
- c) Age not exceeding (at the time of signing the contract) that required for retirement by local regulation (60 years);
- d) Citizenship;
- e) Availability to perform all the required duties;
- f) Full enjoyment of political and civil rights;
- g) Absence of convictions for any criminal offence and absence of any pending criminal and accounting offences both in Italy and abroad;
- h) Not to have been dismissed, dispensed, declared lapsed or fired from employment in a public administration, both in Italy and abroad;
- i) Not having sustained, in the three-year period preceding the date of expiry of the notice, an assessment of insufficiency in the assessment of work done/performed in the context of employment contracts signed with AICS offices other than Khartoum;
- j) To have acquired the professional experience required by the selection notice;
- k) To have English knowledge both written and spoken B2 European Level
- l) To have Arabic knowledge, if not mother tongue, C2 International Level

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AID 12130



m) To have good knowledge of the main software tools (Microsoft Office)

Any false declaration will incur penal sanctions according to article 76 of Italian D.P.R. 28.12.2000, n. 445. as subsequently amended and supplemented, facing immediate termination of employment and loss of any wrongfully obtained benefit.

The application shall also include:

- 1) Signed Curriculum vitae in English
- 2) Signed Motivation letter in English
- 3) Signed Legally Binding Self-declaration
- 4) Copy of valid passport/ID card

**The applicant should also provide a telephone number for communications.** The applicant must communicate any changes occurring after the submission of the application for this vacancy.

The applications, duly dated and signed, should be submitted by **01 November 2021 at 12:00 (Khartoum time)**:

- in non-modifiable pdf format to the following email address: [recruitment.sudan@aics.gov.it](mailto:recruitment.sudan@aics.gov.it). The subject of the email must contain the vacancy **RES-EAST/02/2021**

Or:

- In closed envelope to **Italian Development Cooperation Office, Street 33, Al Amarat – Khartoum – Sudan Khartoum**. Please mark the outside of the envelope with **PROJECT OFFICER KASSALA + RES-EAST/02/2021**.

Please note that only complete applications received within the deadline will be accepted and considered.

For the applications sent by mail or courier, the postmark date will serve as a proof (applications sent before the time limit, but received after 5 days from the deadline will not be accepted).

## 1. EXCLUSION FROM SELECTION PROCEDURES

The following will determine exclusion from the selection procedure:

- a) Applications lacking any of the essential eligibility requirements;
- b) Applications received after the deadline stated in this announcement and not following terms and modality set out in the present announcement;
- c) Application documents not signed;

## 2. EVALUATION OF APPLICATIONS

Once the terms of validity of the notice have elapsed, the head of AICS office in Khartoum assesses the admissibility of the applications regarding the presence of the essential requirements and the absence of causes for exclusion. The exclusion is communicated to the candidates concerned.

Subsequently, a recruitment commission of three members appointed according to art. 2 of the document approved by the *Delibera* n.101 of the Joint Committee n.101 evaluates the merits of applications by assigning a maximum overall score of 100 points according to the following criteria:

### **QUALIFICATIONS (Max 70 points)**

- Studies above the requested essential requirements up to 10 points
- Language and communication skills: up to 10 points;
- Professional experience: up to 40 points;
- Other qualifications of professional skills: up to 10 points;

### **INTERVIEW (Max 30 points)**

Candidates who score at least 40 points, in the assessment of qualifications, are invited for an interview and practical test. A maximum score of 30 points can be attributed. The interview will be carried out at the premises of the Italian Agency for Development Cooperation in Khartoum.

The interview and practical test shall be held in the languages indicated in the vacancy announcement and shall assess the applicant's knowledge and experience, languages skills, his or her ability to carry out the position and any other skills deemed necessary to assess the candidate's profile in relation to the post to be filled (good driving skills and defensive attitude, good knowledge and competence in basic mechanics and vehicles maintenance procedures).

The invitation for an interview will be communicated by telephone to the number indicated by the candidate in the application. Applicants are not entitled to reimbursement of any costs incurred in connection with the interview.

Following the interview process, a list of candidates is drawn which includes only candidates with an overall score above 60% of the maximum attributable points (60 points).

## **3. RESULTS OF THE SELECTION**

The candidate with the highest score in the ranking list is declared the winner. He/she is informed by email or any other appropriate means.

The ranking list remains valid for one year and can be extended for 1 additional year whenever deemed necessary for the implementation of the initiative. In case of a decline by the winning candidate or an early termination of the contract, AICS may assign the position to the next candidate in the ranking list.

In the event of equal scoring, the youngest either female candidate will be preferred.

The ranking list is published on AICS and AICS Khartoum Office website.

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The employment contract foreseen the signature of the Italian Agency for Development Cooperation Code of Ethics and Behavior of staff by the employee according to art. 11, comma 1, let. C) of the Ministry Decree n. 113 July 22nd 2015.

#### **4. PROTECTION OF PRIVACY**

The submission of applications by a candidate implies consent to the use of their personal data, including sensitive data, by personnel assigned to the custody and storage of applications and for the purpose of the selection process. The data processor is the head of AICS Khartoum.

#### **5. PROTECTION CLAUSE**

At any stage of the selection process, AICS has the right at its complete discretion to terminate the recruitment process for organizational or financial needs.

#### **6. TRANSPARENCY**

This vacancy announcement is published on AICS Rome and AICS Khartoum.

Khartoum, 03.10.2021