

Additional information about the Contract Notice 8999965E0E

1. Nature of contract

Unit price

2. Programme title

Emergency initiative to strengthen the resilience of vulnerable populations in Cameroon and Chad” AID n. 012022/01/0 - H61E20000340001

3. Financing

AICS (Agenzia Italiana per la Cooperazione allo Sviluppo)

4. Eligibility and rules of origin

Participation in tendering is open on equal terms to all natural and legal persons (participating either individually or in a grouping – consortium – of tenderers/tenderers), established in one of the Member States of the European Union, Cameroon and other CEMAC members. Tendering is also open to international organisations.

All supplies under this contract must originate in one or more of these countries.

5. Participation

All eligible natural and legal persons (as per item 4 above) or groupings of such persons (consortia) may apply.

A consortium may be a permanent, legally established grouping or a grouping, which has been constituted informally for a specific tender procedure. All partners of a consortium (i.e., the leader and all other partners) are jointly and severally liable to the contracting authority.

The participation of an ineligible natural or legal person will result in the automatic exclusion of that person. In particular, if that ineligible person belongs to a consortium, the whole consortium will be excluded.

6. Number of tender or tenders

No more than one tender can be submitted by a natural or legal person whatever the form of participation is (as an individual legal entity or as leader or partner of a consortium submitting an application/tender). In the event that a natural or legal person submits more than one tender, all tenders in which that person has participated will be excluded.

7. Tender Guarantee

No tender guarantee is required.

8. Performance guarantee

No Performance Guarantee is required.

9. Information meeting and/or site visit

No information meeting is planned

10. Tender validity

Tenders must remain valid for a period of 3 months after the deadline for submission of tenders.

In exceptional circumstances, the contracting authority may, before the validity period expires, request that tenderers extend the validity of tenders for a specific period.

11. NA

12. Grounds for exclusion

Tenderers must submit a signed declaration, included in the tender form, to the effect that they are not in any of the situations listed in Section 2.6.10.1. of the practical guide (PRAG) and in Article 80 of Italian D.L. 50/2006 and the equivalent situations regulated by the Cameroon law and the law of the nationality of the tenderer. Tenderers included in the lists of EU restrictive measures (see Section 2.4. of the PRAG) at the moment of the award decision cannot be awarded the contract.

13. Sub-contracting

Sub-contracting is not allowed

14. Number of Tenderes

In the event the Contracting Authority receives less than three tenders, the procedure may be cancelled without prejudice. If at least three tenders qualify but less than three are technically compliant, the Contracting Authority may proceed to awarding the contract after comparing the prices offered with the average of market prices.

15. Provisional date of invitation to tender

03/12/2021

16. Provisional commencement date of the contract

February 2022

17. Period of implementation of tasks

120 days from contract signature

SELECTION AND AWARD CRITERIA

18. Selection criteria

The following selection criteria will be applied to tenderers. In the case of tender submitted by a consortium, these selection criteria will be applied to the consortium as a whole if not specified otherwise. The selection criteria will not be applied to natural persons and single-member companies when they are sub-contractors.

The selection criteria for each tenderer are as follows:

Criteria for legal and natural persons:

- 1) **Economic and financial capacity** (based on item 3 of supply tender form). In case of tenderer being a public body, equivalent information should be provided. The reference period, which will be taken into account, will be the last three years for which accounts have been closed.
 - The average annual turnover of the tenderer must exceed the maximum budget stated in the contract notice;
- 2) **Professional capacity** (based on items 4 and 5 of the tender form for supply contracts). The reference period, which will be taken into account, will be the last three years preceding the submission deadline.
 - Its main field of specialisation is production and/or distribution and service of laboratory Equipment.
- 3) **Technical capacity** (based on items 5 and 6 of the tender form for supply contracts). The reference period, which will be taken into account, will be the last **three years** from

submission deadline.

- The tenderer has provided both services and supplies for at least three (3) Contracts in the same field of the present tender at any moment during the reference period: 2017-2020.

19. Award criteria

Price.

The most economically advantageous tender is the technically compliant tender with the lowest price.

APPLICATION AND TENDERING

20. How to obtain the tender dossier

The tender dossier is available from the AICS web page at the following Internet address:

<https://www.aics.gov.it/home-ita/opportunita/avvisi-forniture/avvisi-forniture-2020/>

The tender dossier is also available from the Contracting Authority at the following address

<https://khartoum.aics.gov.it/home-ita/opportunita/bandi/> .

Tenders must be submitted using the standard tender form included in the tender dossier, whose format and instructions must be strictly observed.

Tenderers with questions regarding this tender should send them in writing to procurement.sudan@aics.gov.it (mentioning the publication reference shown in item 1) at least 21 days before the deadline for submission of tenders given in item 'Deadline for submission of tender or tenders'. The contracting authority must reply to all tenderers' questions at least 11 days before the deadline for submission of tenders. Possible clarifications or minor changes to the tender dossier shall be published at the latest 11 days before the submission deadline on the F&T portal at <https://khartoum.aics.gov.it/home-ita/opportunita/bandi/> .

21. Tender opening session

Seven (7) calendar days after the day of the deadline for submission of tenders at AICS Office in Khartoum, SUDAN.

22. Tender format and details to be provided

Tenders must be submitted using the standard form included in the tender dossier, the format and instructions of which must be strictly observed.

The application must be accompanied by a declaration on honour on exclusion and selection criteria using the template available in the tender dossier.

Any documentation (brochure, letter, etc.) sent with a tender in addition to what has been requested will not be taken into consideration.

23. How tender may be submitted

Tender must be submitted in English exclusively to the contracting authority in a sealed envelope.

- (a) Either by post or by courier service, in which case the evidence shall be constituted by the postmark or the date of the deposit slip to:

Italian Agency for Development Cooperation (AICS)

Khartoum Office

Street 33, Amarat, Khartoum – Sudan

The contract title and publication reference (see contract notice) must be clearly marked on the envelope containing the application and must always be mentioned in all subsequent correspondence with the contracting authority.

Tender submitted by any other means will not be considered.

By submitting an application tenderers accept to receive notification of the outcome of the procedure by electronic means. Such notification shall be deemed to have been received on the date upon which the contracting authority sends it to the electronic address referred to in the application form.

24. Deadline for submission of tender

The tenderer's attention is drawn to the fact that there are two different systems for sending tender: one is by post or private mail service and the other is by email.

In the first case, the application must be sent before the date and time limit for submission, as evidenced by the postmark or deposit slip¹, but in the second case it is the acknowledgment of receipt given at the time of the delivery of the application that will serve as proof.

The deadline for submission of tender can be found in the Contract Notice under IV.2.2.

25. Clarifications on the contract notice

Clarifications may be sought from the contracting authority at the following email address: procurement.sudan@aics.gov.it at the latest 21 days before the deadline for submission of tender stated at section **IV.2.2) of the contract notice**.

Clarifications will be published under the section *Opportunità/Avvisi di Gara per Furniture* on the AICS portal <https://khartoum.aics.gov.it/home-ita/opportunita/bandi/> at the latest 5 days before the deadline for the submission of tender.

26. Alteration or withdrawal of tender

Applicants may alter or withdraw their tender by written notification prior to the deadline for submission of tender. No tender may be altered after this deadline.

Any such notification of alteration or withdrawal shall be prepared and submitted in accordance with precedent item. The outer envelope (and the relevant inner envelope if used) must be marked 'Alteration' or 'Withdrawal' as appropriate.

27. Language of the procedure

All written communications for this tender procedure and contract must be in English.

28. Legal basis

The law applicable to this contract, including the tender procedures, and its execution is the law of the country of the Contracting Authority, which is Italy, supplemented as appropriate by the Sudanese law. In case of conflict Italian Law will prevail.

Any dispute arising out of or in connection with the award of the contract, the contract and its execution shall be referred to the courts of Italy.

29. Additional information

Financial data to be provided by the tenderer in the standard application form or the tenderer in the tender form must be expressed in EUR. If applicable, where a tenderer refers to amounts originally expressed in a different currency, the conversion to EUR, which can be found at the following address: procurement.sudan@aics.gov.it.

¹ It is recommended to use registered mail in case the postmark would not be readable.