

SERVICE CONTRACT NOTICE

Capacity Building for Ministries and Local Authorities in managing WASH and Waste Disposal programs KG_01 Kassala and Gedaref - Sudan

1. Reference

SDN 11 – CUP J89D16003140002 – CIG: Z3A2DDA2B2

2. Procedure

Simplified

3. Programme title

T05-EUTF-HOA-SDN-11-01

4. Financing

European Union

5. Contracting authority

AICS - Italian Agency for Development Cooperation

Khartoum Office - St. no 33rd Amarat, House no 25 Block 12 K-east

Khartoum, SUDAN

CONTRACT SPECIFICATION

6. Nature of contract

Global price

7. Contract description

Capacity Building for Ministries and Local Authorities in managing WASH and Waste Disposal programs

8. Number and titles of lots

One lot only

9. Maximum budget

EURO 40.000,00

CONDITIONS OF PARTICIPATION

10. Eligibility

As defined in the instrument under which this contract is to be financed

11. Number of tenders

No more than one tender can be submitted by a natural or legal person whatever the form of participation (as an individual legal entity or as leader or member of a consortium submitting a tender). In the event that a natural or legal person submits more than one tender, all tenders in which that person has participated will be excluded.

12. Grounds for exclusion

As part of the tender, tenderers must submit a signed declaration, included in the tender form, to the effect that they are not in any of the exclusion situations listed in Section 2.6.10.1. of the practical guide.

Tenderer included in the lists of EU restrictive measures (see Section 2.4. of the PRAG) at the moment of the award decision cannot be awarded the contract.

13. Sub-contracting

Subcontracting is not allowed.

PROVISIONAL TIMETABLE

14. Provisional commencement date of the contract

The start date for implementation shall be the date of signature of the contract by both parties

15. Implementation period of the tasks

The period for implementing the tasks is **70 working days from the start date**

SELECTION AND AWARD CRITERIA

16. Selection criteria

The following selection criteria will be applied to the tenderers. In the case of tenders submitted by a consortium, these selection criteria will be applied to the consortium as a whole. if not specified otherwise. The selection criteria will not be applied to natural persons and single-member companies when they are sub-contractors.

- 1) **Economic and financial capacity of the tenderer** (based on item 3 of the tender form). In case of tenderer being a public body, equivalent information should be provided. The reference period which will be taken into account will be the last three financial years for which accounts have been closed.

the average annual turnover of the tenderer in the past 3 years must be at least equivalent to € 40.000,00 which is the maximum budget estimated for the service.

Enterprises that have been established for less than 3 (three) years may prove their economic and financial standing with any document which the Contracting Authority may deem appropriate. The Contracting Authority reserves the right to ask for the official financial statement document.

- 2) **Professional and technical capacity of the tenderer** (based on items 4 of the tender form).

The reference period which will be taken into account will be the last three years preceding the submission deadline.

- **The Tenderer should have performed in the 3 years preceding the date of the tender at least n. 1 service project of the same amount** in fields related to this contract

An economic operator may, where appropriate and for a particular contract, rely on the capacities of other entities, regardless of the legal nature of the links which it has with them. It must in that case prove to the contracting authority that it will have at its disposal the resources necessary for the performance of the contract by producing a commitment by those entities to place those resources at its disposal. Such entities, for instance the parent company of the economic operator, must respect the same rules of eligibility - notably that of nationality - and must comply with the selection criteria for which the economic operator relies on them. Furthermore, the data for this third entity for the relevant selection criterion should be included in the tender in a separate document. Proof of the capacity will also have to be provided when requested by the contracting authority. With regard to technical and professional criteria, an economic operator may only rely on the capacities of other entities where the latter will perform the services for which these capacities are required. With regard to economic and financial criteria the entities upon whose capacity the tenderer relies become jointly and severally liable for the performance of the contract.

17. Award criteria

Best price-quality ratio.

TENDERING

18. Deadline for submission of tenders

The deadline for submission of tenders is specified in point 8 of the instruction to tenderers.

19. Tender format and details to be provided

Tenders must be submitted using the standard tender form for simplified procedures, the format and instructions of which must be strictly observed. The tender form is available from the following internet address: <http://ec.europa.eu/europeaid/prag/annexes.do?group=B> , under the zip file called Simplified Tender dossier.

The tender must be accompanied by a declaration on honour on exclusion and selection criteria using the template available from the following Internet address:

<http://ec.europa.eu/europeaid/prag/annexes.do?chapterTitleCode=A>

Any additional documentation (brochure, letter, etc.) sent with a tender will not be taken into consideration.

20. How tenders may be submitted

Tenders must be submitted in English exclusively to the contracting authority, using the means specified in point 8 of the instructions to tenderers.

Tenders submitted by any other means will not be considered.

By submitting a tender tenderers accept to receive notification of the outcome of the procedure by electronic means.

21. Alteration or withdrawal of tenders

Tenderers may alter or withdraw their tenders by written notification prior to the deadline for submission of tenders. No tender may be altered after this deadline.

Any such notification of alteration or withdrawal shall be prepared and submitted in accordance with point 9 of the instructions to tenderers. The outer envelope (and the relevant inner envelope if used) must be marked 'Alteration' or 'Withdrawal' as appropriate.

22. Operational language

All written communications for this tender procedure and contract must be in English.

23. Legal basis

Regulation or other instrument under which this contract is to be financed - See Annex A2 of the practical guide.

24. Additional information

Financial data to be provided by the candidate in the standard application form must be expressed in EURO. Where a candidate refers to amounts originally expressed in a different currency, the conversion to EURO shall be made in accordance with the InforEuro exchange rate of August 2020. which can be found at the following address: <http://ec.europa.eu/budget/graphs/inforeuro.html>.