

**PROFESSIONAL VACANCY ANNOUNCEMENT N. 11106/17/2022
SUPERVISOR**

Vacancy Announcement Ref: 11106/17/2022

Profile: Work Supervisor, Kassala State

Program: AID 11106 “KASSALA HEALTH CITADEL” (Sostegno al Miglioramento della Funzionalità ed operatività degli ospedali generali di riferimento di Port Sudan, Kassala e di Gedaref).

Applicable regulations:

Law. of 11 August 2014 n.125, entitled: “Disciplina generale sulla cooperazione internazionale per lo sviluppo”. The decree of the Italian Ministry of Foreign Affairs (MAECI) of 22 July 2015 n. 113, regolamento recante “Statuto dell’Agenzia italiana per la Cooperazione allo Sviluppo” ed in particolare in capo terzo, articolo 11, comma 1, lettera c).

Resolution of the Joint Committee of 19 November 2019 n. 101 “Criteri e modalità per la selezione di personale non appartenente alla Pubblica Amministrazione da assumere con contratto di diritto privato a tempo determinato disciplinato dal diritto locale di cui all’articolo 11 comma 1 lettera c) dello Statuto AICS”.

The Italian Agency for Development Cooperation – Khartoum office
open a vacancy in order to recruit a Work Supervisor for Health Facilities

Professional Profile: A technical qualified Engineer.

Duty Station: Kassala.

Type of Contract: Contract of Employment for Carrying out a Particular Job under article 29/1 of the Labour Act, 1997.

Gross Annual Remuneration: Euro 24.000,00.

PROGRAM DESCRIPTION

The main objective of the program is to contribute to the improvement of the health status of the population of the Kassala, State, including the most vulnerable groups such as refugees, IDPs and migrants. For the organizational point of view, the Kassala Health Citadel program represents a macro intervention integrating several projects. The main sectors involved are related to the rehabilitation of

health infrastructures and the provision of health equipment in order to improve the health conditions of the population with a specific focus on maternal and child health. The assignment is related to the provision of technical assistance to the institutional and operational counterparts at local level of the program in order to participate to the definition of the health facilities needed for the full operation capacity of the health services provided.

1. KEY FUNCTIONS

The candidate is requested to work under the supervision of the Project Coordinator and AICS Office in Khartoum, showing excellent technical skills, total reliability, punctuality, and ability to learn detailed procedures and adhere to them.

In particular, in the framework of the Kassala Health Citadel initiatives, the assignment includes the following tasks:

- Act as a focal person for all issues related to the construction/rehabilitation of health facilities;
- Assist and supervise the design of new health facilities in the target areas of the program according to the standard models developed by AICS in Sudan in agreement with local Authorities (MoH and SMoH Kassala);
- Perform preliminary surveys
- Project design (architectural/structural/plumbing);
- BoQs (architectural/structural/plumbing);
- Site supervision and Work Direction;
- Provisional and final, material quality tests;
- Progress Report;
- Issue of Provisional as well as Final, Acceptance certificates of works/service/supplies;
- Coordination with MoH and SMoH Technical Referents during implementation of activities;
- Coordination with other KHC functions as well as representatives of other AICS projects in Eastern Sudan;
- Monitor regularly activities concerning ongoing and planned activities at Health Infrastructures included in the KHC interventions;
- Facilitate the networking process and communication among involved parties and stakeholders.

The employee might occasionally be requested to carry out some of the above listed tasks also as regards to sites and projects located in the States of Kassala, Gedaref, and Red Sea, as well attend meetings in the mentioned States and/or Khartoum.

Prohibition to engage in other activities: The selected candidate must not be in a situation of conflict of interests, even potential, that undermine the impartial exercise of the functions, as provided for in Article 53 of Legislative Decree no. 165 of 2001, referred to in Law No. 190 of 2012 and by the Code of Ethics and Conduct of AICS.

The contract implies an exclusivity clause and the employee won't be allowed to carry out any other business/activity that could be in conflict with duties and ToRs, during the contract period.

The Administration reserves the right to verify, under penalty of exclusion and contract termination, the exclusivity clause compliance.

2. REQUIREMENTS

2.1 Essential requirements:

- Age not exceeding (at the time of signing the contract) that required for retirement by local regulations (60 years);
- Degree in Civil Engineering, Architecture or related studies;
- English both written and spoken B2 European Level;
- Arabic, if not mother tongue C2 International Level;
- Proficient in using computer and application software: AutoCAD, ArchiCAD, Microsoft (Word, Excel, Power Point), Outlook;
- Excellent communications skills;

2.2 Preferred requirements

- Previous work experience with national or international stakeholders in charge of Health policies;
- Previous experiences in AICS, International Agencies/INGOs or NGOs with international donors.
- At least 2 years of experience as Engineer in Health facilities;
- At least 2-year experience in development cooperation programs with focus on strengthening local authorities, CSOs and local NGOs;
- At least 3 years of experience in supervision of works for Health Sector.

3. HOW TO APPLY

The submission of the application duly signed should indicate the number of the vacancy announcement. The application shall be written in English and include a **Legally Binding Self-declaration**, (according to art. 46 and 47 of Italian D.P.R. 28.12.2000 n. 445), indicating:

- a) Surname, name, date and place of birth;
- b) Residence;
- c) Citizenship;
- d) Full enjoyment of political and civil rights;
- e) Absence of convictions for any criminal offence and absence of any pending criminal and accounting offences both in Italy and abroad;
- f) Not to have been dismissed, dispensed, declared lapsed or fired from employment in a public administration, both in Italy and abroad;

Any false declaration will incur penal sanctions according to article 76 of Italian D.P.R. 28.12.2000, n. 445.

The application shall be written in English and includes:

1. Signed Curriculum vitae in Europass format and in English;
2. Signed Motivation letter in English;
3. Signed Legally Binding Self-declaration;
4. Copy of valid passport/ID card.

All documents need to be dated and signed by the applicant.

The applicant should also provide a telephone number and an email address for communications. The applicant must communicate any changes occurring after the submission of the application for this vacancy.

The application and all attachments should be received, under penalty of exclusion, before **2.00 pm** on the **17th March, 2022** with the following modalities: **recruitment.sudan@aics.gov.it**

The subject of the email must contain the vacancy announcement number **11106/17/2022**

4. EXCLUSION FROM SELECTION PROCEDURES

Applications containing the following defects will not be considered:

- a) Applications not compliant with all requirements described in this announcement;
- b) Applications received after the deadline stated in this announcement and not in accordance with the vacancy announcement instructions.
- c) Application not signed

5. EVALUATION OF APPLICATIONS

Once the terms of validity of the notice have elapsed, the head of AICS office in Khartoum assesses the admissibility of the applications regarding the presence of the essential requirements and the absence of causes for exclusion. The exclusion is communicated to the candidates concerned. Subsequently, a recruitment commission of three members appointed according to art. 2 of the document approved by the Delibera n.101 of the Joint Committee n.101 evaluates the merits of applications by assigning a maximum overall score of 100 points according to the following criteria:

QUALIFICATIONS (Max 70 points)

- Additional academic titles than the obligatory one: up to 10 points;
- Language skills: up to 10 points;
- Professional experience: up to 40 points;

- Other qualifications of professional skills: up to 10 points.

INTERVIEW (Max 30 points)

Candidates who score at least 40 points, in the assessment of qualifications, are invited for an interview. A maximum score of 30 points can be attributed. The interview will be carried out at the premises of the Italian Agency for Development Cooperation in Khartoum.

The interview shall be held in the languages indicated in the vacancy announcement and might assess also with practical tests, the applicant's knowledge and experience, languages skills, his or her ability to carry out the position and any other skills deemed necessary to assess the candidate's profile in relation to the post to be filled.

The invitation for an interview will be communicated by telephone to the number indicated by the candidate in the application. Applicants are not entitled to reimbursement of any costs incurred in connection with the interview.

Following the interview process, a list of candidates is drawn which includes only candidates with an overall score above 60% of the maximum attributable points (60 points).

6. RESULTS OF THE SELECTION

The candidate with the highest score in the ranking list is declared the winner. He/she is informed by email or any other appropriate means. The ranking list remains valid for one year and can be extended for 1 additional year whenever deemed necessary for the implementation of the initiative. In case of a decline by the winning candidate or an early termination of the contract, AICS may assign the position to the next candidate in the ranking list.

In the event of equal scoring, the youngest either female candidate will be preferred.

The ranking list is published on AICS and AICS Khartoum Office website.

In the employment contract between AICS Khartoum and the candidate - selected through the recruitment procedure – both parties can – in the presence of a just cause or a fact of such gravity that does not allow the continuation, not even provisional, of the employment relationship - withdraw from the contract.

In any case, the employee may withdraw from the contract with a 6 months' notice.

The employment contract foresees the signature of the Italian Agency for Development Cooperation Code of Ethics and Behaviour of staff by the employee according to art. 11, comma 1, let. C) of the Ministry Decree n. 113 July 22nd 2015.

7. PROTECTION OF THE PRIVACY

The submission of applications by a candidate implies consent to the use of their personal data, including sensitive data, by personnel assigned to the custody and storage of applications and for the purpose of the selection process. The data processor is the head of AICS Khartoum.

8. PROTECTION CLAUSE

At any stage of the selection process, the Italian Cooperation Agency in Khartoum has the right at its own complete discretion to terminate the recruitment process.

9. TRANSPARENCY

This vacancy announcement is published on AICS Rome and AICS Khartoum websites

Khartoum, 03.03.2022

**AICS Khartoum Office Director
Michele Morana**