



DEFINITE PERIOD CONTRACT OF SERVICE

Name: Daniele Manieri

Post - Program Coordinator AID12144

Date of Birth: :

Domicile: :

Fiscal Code: |

Marital Status: : /

Passport No: :

This contract, made on the 11th day of May 2021 between Italian Agency for International Cooperation, represented by Dr. Vincenzo Racalbuto, Head of Khartoum Office Khartoum, (hereinafter called the **EMPLOYER**), and Mr. Daniele Manieri, identified by the above mentioned data, (hereinafter called the **EMPLOYEE**).

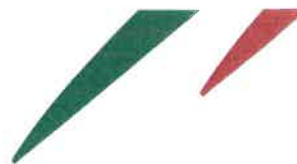
(1) The **EMPLOYER** shall engage the **EMPLOYEE**, and the **EMPLOYEE** shall serve the **EMPLOYER** in the above mentioned post for a period commencing from the 12th of May 2021 up to 11th May 2022

(2) The **EMPLOYEE** is appointed to perform and carry out his duties at the Program Coordinator at in the Project/Programme AID12144.

(3) The **EMPLOYEE**'s duties shall be as set out in the annexed **TOR** which constitutes an integral part of this contract. The **EMPLOYEE** hereby acknowledges that he/she has studied and agreed to the aforementioned job description.

(4) The **EMPLOYEE** shall devote his whole time to the duties of her post and shall not, during the continuance of his service, engage in private work of any nature, or in any place, whatsoever, with or without pay.

(5) The **EMPLOYEE** undertakes, faithfully and duly, to carry out, at all times during the continuance of this contract, all proper orders and instructions of the **EMPLOYER**, and to obey and observe all the laws and regulations applicable to the **EMPLOYER** and prescribed by the competent authority.



(7) The **EMPLOYEE** shall not, directly or indirectly, divulge or communicate any matters concerning the practice, activities or affairs of the **EMPLOYER**, or of any person, company or corporation having dealings with the **EMPLOYER**, to any person whomsoever, whether in the employment of the **EMPLOYER** or not, except so far as may be necessary for the due performance of the **EMPLOYEE**'s duties and the business of the **EMPLOYER**.

(8) The **EMPLOYEE**, shall observe the

- **Work Regulations** (annex I),
- **TOR** (annex II),
- **AICS Code of Ethics** (annex III)
- **Penalties Regulations** (annex IV) and any amendment thereof as shall be approved by the Commissioner of Labour or any other competent authority. The **EMPLOYEE** hereby acknowledges that she has studied the aforementioned **Work** and **Penalties Regulations** which constitute an integral part of this contract.

(9) By the end of each month the **EMPLOYER** shall pay to the **EMPLOYEE** for his services corresponding to level Expert-High, with budget Decrease of 5%.::

Euro 3.849,48 Basic salary

Euro 4.482,75 for Cost of Living/Quality/Risk Allowance

All wages are made up of salary, cost/quality of living and risk allowance

The employee benefits from insurance for invalidity, old-age and survivors at the National Institute of Social Security (I.N.P.S.). The contribution due by the **EMPLOYER** and the **EMPLOYEE** will be deposit by the **EMPLOYER** every month to the National Institute of Social Security (I.N.P.S.).

The Parties acknowledge that the local legislation is manifestly inadequate regarding the forms of mandatory health care. The **EMPLOYER** will guarantee an International Health Insurance comparable with the services provided by the National Health System in Italy.

The employee will benefit from the insurance against accidents at work and occupational diseases in the forms provided for by the National Institute for Insurance against Accidents at Work (INAIL). The contributions due are the sole responsibility of the employer.

The **EMPLOYEE** must declare at the signature of the contract his fiscal residency and for those having their fiscal residency in Italy, the **EMPLOYEEER** will act as withholding agent.

All payments shall be subject to deductions as shall, from time to time, be decided by the competent authorities.



(10) The period of notice of the termination of this contract shall be in accordance with the Labour Act, 1997.

(11) The jurisdiction of any labour dispute between the **EMPLOYER** and the **EMPLOYEE** shall be the Court of Khartoum. The jurisdiction of any labour suit between the **EMPLOYER** and the **EMPLOYEE** shall be the Court of Khartoum.

(12) In the event of any emergency, disaster or catastrophe AICS staff will follow the security protocols of the Italian Embassy in Khartoum.

EMPLOYER

AICS KHARTOUM

(Il Titolare della sede estera AICS - Khartoum)

Dr. Vincenzo Raccaluto

EMPLOYEE

Daniele Manieri

Khartoum, 11th May 2021

