

**DEFINITE PERIOD
CONTRACT OF SERVICE**

Name: Stefano Vida

Post: Project Officer/ HEALTHPRO

Date of Birth:

Domicile:

Fiscal Code:

Marital Status:

Passport No.:

This contract, made on the 31st day of March 2021 between Italian Agency for International Cooperation, represented by Dr. Vincenzo Racalbuto, Head of Khartoum Office Khartoum, (hereinafter called the **EMPLOYER**), and Mr. Stefano Vida, identified by the above mentioned data, (hereinafter called the **EMPLOYEE**)

(1) The **EMPLOYER** shall engage the **EMPLOYEE**, and the **EMPLOYEE** shall serve the **EMPLOYER** in the above mentioned post for a period commencing from the 1st of April 2021 up to 31st March 2022.

(2) The **EMPLOYEE** is appointed to perform and carry out his duties at the Administration Department at in the Project/Program HEALTHPRO.

(3) The **EMPLOYEE**'s duties shall be as set out in the annexed **TOR** which constitutes an integral part of this contract. The **EMPLOYEE** hereby acknowledges that he has studied and agreed to the aforementioned job description.

(4) The **EMPLOYEE** shall devote his/her whole time to the duties of his post and shall not, during the continuance of his/her service, engage in private work of any nature, or in any place, whatsoever, with or without pay.

(5) The **EMPLOYEE** undertakes, faithfully and duly, to carry out, at all times during the continuance of this contract, all proper orders and instructions of the **EMPLOYER**, and to obey and observe all the laws and regulations applicable to the **EMPLOYER** and prescribed by the competent authority.

(6) The **EMPLOYEE** shall not, directly or indirectly, divulge or communicate any matters concerning the practice, activities or affairs of the **EMPLOYER**, or of any person, company or corporation having dealings with the **EMPLOYER**, to any person whomsoever, whether in the employment of the **EMPLOYER** or not, except so far as may be necessary for the due performance of the **EMPLOYEE**'s duties and the business of the **EMPLOYER**.

(7) The **EMPLOYEE** shall observe the

- *Work Regulations* (annex I),
- *TOR* (annex II),
- *AICS Code of Ethics* (annex III)
- *Penalties Regulations* (annex IV) and any amendment thereof as shall be approved by the Commissioner of Labour or any other competent authority. The **EMPLOYEE** hereby acknowledges that he has studied the aforementioned *Work* and *Penalties Regulations* which constitute an integral part of this contract.

(8) By the end of each month the **EMPLOYER** shall pay to the **EMPLOYEE** for his services corresponding to Expert-Low1:

Euro 2.751,39 Basic salary

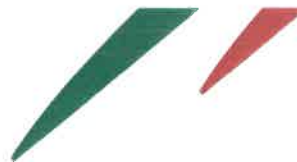
Euro 3.286,42 for Cost of Living / Quality Allowance-Risk Allowance

All wages are made up of salary cost of living; quality allowance, risk allowance

The employee benefits from insurance for invalidity, old-age and survivors at the National Institute of Social Security (I.N.P.S.). The contribution due by the **EMPLOYER** and the **EMPLOYEE** will be deposit by the **EMPLOYER** every month to the National Institute of Social Security (I.N.P.S.).

The Parties acknowledge that the local legislation is manifestly inadequate regarding the forms of mandatory health care. The **EMPLOYER** will guarantee an International Health Insurance comparable with the services provided by the National Health System in Italy.

The employee will benefit from the insurance against accidents at work and occupational diseases in the forms provided for by the National Institute for Insurance against Accidents at Work (I. N. A. I. L.). The contributions due are the sole responsibility of the employer.



The EMPLOYEE must declare at the signature of the contract his/her fiscal residency and for those having their fiscal residency in Italy, the EMPLOYEE will act as withholding agent

All payments shall be subject to deductions as shall, from time to time, be decided by the competent authorities.

(9) The period of notice of the termination of this contract shall be in accordance with the Labour Act, 1997.

(10) The jurisdiction of any labour dispute between the **EMPLOYER** and the **EMPLOYEE** shall be the Court of Rome; the jurisdiction of any labour suit between the **EMPLOYER** and the **EMPLOYEE** shall be the Court of Rome.

(11) In the event of any emergency, disaster or catastrophe AICS staff will follow the security protocols of the Italian Embassy in Khartoum.

EMPLOYER

AICS KHARTOUM

(Il Titolare della sede estera AICS - Khartoum)

Dr. Vincenzo Racalbuto

EMPLOYEE

Stefano Vida

Khartoum, 31st March 2020



**ANNEX II-
Job Description-TOR**

Name: Stefano Vida
Post: Project Officer

The Project Officer will ensure his/her technical support in the implementation of the Programme activities. He will report to the Programme Technical Coordinator.

In particular, the Program Technical Coordinator will be directly responsible for:

- Contributing to the correct technical implementation of the **Delegation Agreement**.
- Contributing to the preparation and update of the work plan of the Programme.
- **manage and coordinate the technical implementation of the work plan on the basis of the work methodology**
- **organize and implement capacity building and institutional building activities;**
- **assisting local Ministries / counterparts for planning, supervising, monitoring activities;**
- Assisting the Program Technical Coordinator in the preparation of the Terms of Reference - ToR of tenders and calls for proposals.
- Verifying and monitoring the technical implementation and results achieved by the selected implementing agents.
- Organising and monitoring the efficiency and effectiveness of the activities carried out by experts during short term missions.
- Supporting and supervising the activities carried out by the Programme Management Units.
- prepare technical reports on the progress of the Action in view of the Interim Reports and the Final report;
- assist the Technical Coordinator of the Program in managing the monitoring visits
- Perform any other activity required for the correct implementation of the Program.

EMPLOYER

AICS KHARTOUM
(Il Titolare della sede estera AICS - Khartoum)
Dr. Vincenzo Racalbuto

EMPLOYEE

Stefano Vida



Khartoum, 31th March 2021