

SERVICE CONTRACT NOTICE

COMMUNITY THEATRE FOR SUSTAINABLE DEVELOPMENT in Mayo Area - SUDAN

1. Reference

CIG: **ZBD35927CE**

2. Procedure

Single tender

3. Programme title

AID 11813 – Mayo Up Community Stabilisation Project

4. Financing

The project is financed by AICS

5. Contracting authority

AICS - Italian Agency for Development Cooperation
Khartoum Office
St. no 33rd Amarat, House no 25 Block 12 K-east
Khartoum, SUDAN

CONTRACT SPECIFICATION

6. Nature of contract

Global price

7. Contract description

The contract is based on supporting and providing assistance to the Italian company tasked with organizing a **theatre lab**, a **dance lab** and a **scenography/murals lab** in 5 areas of Mayo. The activities will involve women, children and youth in vulnerable situations, under the guidance of experienced actors/dancers and artists.

The laboratories will address the following topics: health – gender (e.g. FGM) – social inclusion –disability – education – health and hygiene, in order to empower women, children and young people and enhance their engagement in the community through public performances.

In particular, the **theatre lab** and **dance lab** will be based on storying and storytelling and will require an active participation from the community in Mayo.

The scenography/murals lab will make use of everyday objects abandoned by people alongside other **used/waste materials** (e.g. plastic containers, rubbish bags, cables, etc.) **to create original art installations**: the goal is to inspire Mayo population to reconsider their consumption habits and approach to "sustainability".

8. Number and titles of lots

One lot only

9. Maximum budget

EUR 13.000,00

CONDITIONS OF PARTICIPATION

10. Legal basis, eligibility and rules of origin

Participation in this tender procedure is open only to the invited tenderers.

11. Number of tenders

No more than one tender can be submitted by a natural or legal person whatever the form of participation (as an individual legal entity or as leader or member of a consortium submitting a tender). In the event that a natural or legal person submits more than one tender, all tenders in which that person has participated will be excluded.

12. Grounds for exclusion

As part of the tender, tenderers must submit a signed declaration, included in the tender form, to the effect that they are not in any of the exclusion situations listed in Section 2.6.10.1. of the practical guide.

Tenderer included in the lists of EU restrictive measures (see Section 2.4. of the PRAG) at the moment of the award decision cannot be awarded the contract.

13. Sub-contracting

Subcontracting is NOT allowed.

PROVISIONAL TIMETABLE

14. Provisional commencement date of the contract

The intended start date is April 7th 2022.

15. Implementation period of the tasks

The period of implementation of the contract will be 4 months from the signature of the contract from the last party

SELECTION AND AWARD CRITERIA

16. Selection criteria

Capacity-providing entities

An economic operator (i.e. candidate or tenderer) may, where appropriate and for a particular contract, rely on the capacities of other entities, regardless of the legal nature of the links it has with them. If the economic operator relies on other entities, it must in that case prove to the contracting authority that it will have at its disposal the resources necessary for the performance of the contract by producing a commitment by those entities to place those resources at its disposal. Such entities, for instance the parent company of the economic operator, must respect the same rules of eligibility and notably that of nationality as the economic operator relying on them and must comply with the selection criteria for which the economic operator relies on them. **Furthermore, the data for this third entity for the relevant selection criterion should be included in a separate document.** Proof of the capacity will also have to be provided when requested by the contracting authority.

With regard to **technical and professional criteria**, an economic operator may only rely on the capacities of other entities where the latter will perform the tasks for which these capacities are required.

With regard to **economic and financial criteria**, the entities upon whose capacity the economic operator relies, become jointly and severally liable for the performance of the contract.

The following selection criteria will be applied to the tenderers. In the case of tenders

submitted by a consortium, these selection criteria will be applied to the consortium as a whole if not specified otherwise. The selection criteria will not be applied to natural persons and single-member companies when they are sub-contractors.

The tenderer shall not use previous experience which caused breach of contract and termination by a contracting authority as a reference for selection criteria.

The selection criteria for each tenderer are as follows:

1) Economic and financial capacity of the tenderer (based on item 3 of the tender form).

In case of tenderer being a public body, equivalent information should be provided. The reference period which will be taken into account will be the last three financial years for which accounts have been closed.

- The average annual turnover of the tenderer in the past 3 years must be at least equivalent to € 26.000,00 which is the double of the maximum budget estimated for the service

2) Professional capacity of the tenderer (based on items 4 of the tender form).

The reference period which will be taken into account will be the last three years preceding the submission deadline.

- The Tenderer should have at least 2 of his staff members currently working for in fields related to this contract.

Please provide the contract

3) Technical capacity of tenderer (based on items 5 and 6 of the tender form).

The reference period which will be taken into account will be the last three years preceding the submission deadline.

- The Tenderer should have performed in the 3 years preceding the date of the tender at least n. 1 project of the same amount and complexity as the service concerned.

Please provide the contract

This means that the service contract the tenderer refers to could have been started at any time during the indicated period but it does not necessarily have to be completed during that period, nor implemented during the entire period. Tenderers are allowed to refer either to service contracts completed within the reference period (although started earlier) or to service contracts not yet completed. Only the portion satisfactorily completed during the reference period will be taken into consideration. This portion will have to be supported by documentary evidence (-statement or certificate from the entity which awarded the contract, proof of payment) also detailing its value. If a tenderer has implemented the service contract in a consortium, the percentage that the tenderer has successfully completed must be clear from the documentary evidence, together with a description of the nature of the services provided if the selection criteria relating to the pertinence of the experience have been used.

Previous experience which would have led to breach of contract and termination by a contracting authority shall not be used as reference. This is also applicable concerning the previous experience of experts required under a fee-based service contract.

17. Award criteria

Best price-quality ratio - 80% quality/20% price

TENDERING

18. Deadline for submission of tenders

The deadline for submission of tender is specified in point 8 of the instruction to tenderers.

19. Tender format and details to be provided

Tenders must be submitted using the standard tender form for simplified procedures, the format and instructions of which must be strictly observed. The tender form is available from the following internet address: <http://ec.europa.eu/europeaid/prag/annexes.do?group=B> , under the zip file called Simplified Tender dossier.

The tender must be accompanied by a declaration on honour on exclusion and selection criteria using the template available from the following Internet address:

<http://ec.europa.eu/europeaid/prag/annexes.do?chapterTitleCode=A>

Any additional documentation (brochure, letter, etc.) sent with a tender will not be taken into consideration.

20. How tenders may be submitted

Tenders must be submitted in English exclusively to the contracting authority, using the means specified in point 8 of the instructions to tenderers.

Tenders submitted by any other means will not be considered.

By submitting a tender, the tenderer accept to receive notification of the outcome of the procedure by electronic means.

21. Alteration or withdrawal of tenders

Tenderers may alter or withdraw their tenders by written notification prior to the deadline for submission of tenders. No tender may be altered after this deadline.

Any such notification of alteration or withdrawal shall be prepared and submitted in accordance with point 9 of the instructions to tenderers.

22. Operational language

All written communications for this tender procedure and contract must be in **English**.

23. Additional information

Financial data to be provided by the candidate in the standard application form must be expressed in EUR. If applicable, where a candidate refers to amounts originally expressed in a different currency, the conversion to EUR shall be made in accordance with the InforEuro exchange rate of **March 2022** of the applicable InforEuro exchange rate, which can either correspond to the month and year of the publication of the present contract notice or the month and year corresponding to the deadline for submitting applications], which can be found at the following address: <http://ec.europa.eu/budget/graphs/inforeuro.html>.