



FaQ 2

Organizing Training Workshops Package on Family Medicine Topics

REFERENCE: CIG 91710730DC

Q: When stating that we have to provide a "Documentary proof or statements required under the law of the country where we are effectively established (or each of the companies in case of a consortium), to show that we do not fall into any of the exclusion situations listed in Section 2.6.10.1 of the practical guide. This evidence or these documents or statements must carry a date, which is not more than one year before the date of submission of the tender. In addition, a statement is furnished stating that the situations described in these documents have not changed since then", is it intended the "Declaration of Honour"? If not, which kind of document should we produce?

R: The declaration of honor signed and stamped is enough to demonstrate that you do not fall into any of the exclusion situations listed in Section 2.6.10.1 of the practical guide.

Q: When stating that we have to provide a "Documentary evidence of the financial and economic capacity as well as the technical and professional capacity according to the selection criteria specified in the contract notice", are the information provided through the Tender Submission form (sections 3, 4, 5, 6) enough, or is it still necessary to provide another separate document? If yes, which one? Would be a resuming document suitable?

R: The following should be provided:

- For the **ECONOMIC AND FINANCIAL CAPACITY**: a certified audit showing that the annual turnover of the tenderer exceeds the maximum budget of the contract
- For the **TECHNICAL CAPACITY OF TENDERER**: please provide contracts of similar nature realized during the least 3 years with a budget of at least that of this contract

Q: In the tender submission form, section 4, statistics regarding the personnel, what is intended when referring to "Relevant field- Manpower in fields related to this contract, corresponding to the specialisations identified in point 5."?

R: It is referred to the number of personnel working in the field of the tender. The specializations area of the above mentioned personnel must appear in point 5.